

Operating Procedures

ISO New England Operating Procedure No. 2

*Maintenance of Communications, Computers,
Metering and Computer Support Equipment –
Appendix C – Equipment Outage Request
Form*

Effective Date: August 3, 2006
Revision No. 3

APPENDIX C
Operating Procedure No. 2
EQUIPMENT OUTAGE REQUEST FORM

Part One

1. Organization Requesting Outage:
2. Name and Phone Number Of Individual Requesting Outage:
3. Time and Date Outage Request Submitted to Local Control Center if Required:
4. Time and Date Outage Request Submitted to ISO New England:
5. Equipment To Be Removed From Service and Specific Equipment to be worked on:
6. SIR / SPR # (if applicable):
7. Migration Form attached and available for review (if applicable):
8. Reason For Outage Request:
9. Emergency Restoration Time:
10. Time and Date Of Scheduled Outage:
11. Estimated Time of Outage (ETO):
12. Time and Date Of Scheduled Restoration:
13. Effect on System Operation:
14. Technical Contact and Phone # During Outage:

Part Two

Filled Out By ISO New England Outage Coordination Group

15. Time and Date of ISO New England Approval:
16. Time and Date of ISO New England Disapproval:
17. Reason for Disapproval:
18. Suggested Alternate Times or Date:
19. Applicant's Name Notified of Approval/Disapproval:
20. Operations Shift Supervisor Approval:

OP 2 Appendix C Revision History

Document History (This Document History documents action taken on the equivalent NEPOOL Procedure prior to the RTO Operations Date as well revisions made to the ISO New England Procedure subsequent to the RTO Operations Date.)

Rev. No.	Date	Reason
Rev 1	9/10/04	Need to add SIR SPR references and Migration forms to OP 2 Outage form for better communication of IT changes
Rev 2	02/01/05	Updated for RTO terminology
Rev 3	08/03/06	Revised contact information